

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future.
Students develop self-confidence through their accomplishments and are empowered to pursue their dreams.
We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

Annual Board Meeting Minutes of LIFE Prep

Date: Monday, May 18th, 2020

Time: 5:00-6:30 PM

Location: Virtual Meeting

Agenda:

1. Call to order and welcome - Kyle
 - a. Introduction of board chair
2. Board Introductions - All Board Members
 - a. Board Members introduce themselves
3. Consent Items:
 - a. Review/Approve Agenda
 - b. Review/Approve Minutes
 - i. Laura motions and Beth approves
4. Public Communication to the Board -
 - a. Open communication via link at lifeprepschool.org
 - b. No communication from the public
5. Authorizer Communication - Kara
 - a. Authorizer Renewal Information
 - i. Awarded three year contract
 - ii. Performance improvement plan to extend contract to five years
 - iii. Update on improvement plan and fix items that were partial for board governance
 - iv. Progress with temporary committee
 1. Met and developed a contingency plan for improvements
 2. Outlined goals for academic areas and goals were submitted
 3. Meeting with Guild this week to discuss the goals
 4. Informed board of the goals
 5. May 28th Guild will vote on new contract
6. Executive Director's Report
 - a. Distance Learning Plan Updates
 - i. Director thanks staff for all of their hard work
 - ii. All students now have technology and access to Google Classroom
 - iii. Update on equitable grading system
 - iv. Distance learning lessons will be completed by May 29
 - v. Paper report cards June 4th and 5th
 - b. Contract Renewals
 - i. Will be sent the week of June 8th

LIFE Prep Mission

LIFE Prep puts students first.

Our progress in closing the achievement gap comes from a commitment to academic accomplishment through the delivery of a rigorous curriculum.

The inclusive multicultural community is a safe place to learn and overcome adversity.

Learning In a Family Environment empowers students to own their success.

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7. Executive Committee Report - Kyle

a. Budget Revision & Updates

- i. Finance committee met on revision of the budget, there is no solid option as of now for the coming year. Will continue to explore options for next year's budget. The budget is shelved until the June meeting.

b. Policy Revision & Updates

- i. Policy revision is shelved until the June 22nd meeting
- ii. Policies will be sent out June 8th for the board to review

8. Other Business

a. Board Elections Announcement - Kyle

- i. No nominations for board elections this year
- ii. Seeking community members and parents.

b. QComp Report - Beth Larson

- i. Two teacher leaders were hired this school year. Beth Larson took over as Q Comp Leader. All areas listed on the survey were listed as proficient but three areas need improvement.
- ii. Due to Covid 19 each teacher only had 1 observation
- iii. 100% of teachers scored proficient or higher
- iv. Q Comp budget can be reallocated for the current school year due to Covid 19. All teachers met the observation goal.

- Dawn Jenkins updated board on financial statements

9. Board Actions

a. Approve Check Register

- i. Katie motions and Laura seconds, unanimous vote

b. Approve QComp Report

- i. Christine motions and Laura seconds, unanimous vote

10. Adjournment

- a. Kyle motions and Christine seconds

Next regular board meeting: Monday, June 22, 2020 at 5:00pm

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